

RIPPLE PARISH COUNCIL

Ripple Parish Hall, School Lane, Ripple, Tewkesbury, Glos. GL20 6EU

To all members of the Parish Council:

You are summoned to attend a meeting of Ripple Parish Council to be held on **Monday 20 May 2024** at **7.15pm** at **Ripple Parish Hall** for the transaction of business on the following agenda.

Signed By



Michelle Hinde- Clerk and RFO

clerk@rpcworcs.co.uk

10th May 2024

MEETING OF RIPPLE PARISH COUNCIL AGENDA

- 20.05.24.1** The elect Chairman and Vice Chairman and Acceptance of Office forms to be signed
- 20.05.24.2** To note apologies for absence and to confirm the meeting is quorate
- 20.05.24.3** To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)
- 20.05.24.4** To receive declarations of interest for items on the agenda below (Localism Act 2011)
- 20.05.24.5** To confirm and agree minutes of the Parish Council Meeting held on 8 April 2024
- 20.05.24.6** To receive Clerks Report and agree actions
- 20.05.24.7** To receive County Councillors report and agree actions
- 20.05.24.8** To receive District Councillors Report and agree actions
- 20.05.24.9** **Finance, all documents circulated prior to the meeting**

- a) To approve Payment of May 2024 payment list below and those paid since last meeting, to note receipts and agree actions:

Customer	Price
Glasdon	£243.88
Smart Cut	£1170
CALC	£1124.98
Scribe	£414.72

- b) To approve bank reconciliation up to 30th April 2024
- c) To approve budget monitoring report up to 30th April 2024
- d) To review bank signatories
- 20.05.24.10** **To Review AGAR 2023/24 and Associated Documents**
 - a) To approve the annual accounts and bank reconciliation for Year End 31 March 2024
 - b) To receive Internal Auditors report
 - c) To approve the Annual Governance Statement 2023-24(AGAR Section 1) for external auditors PKF Littlejohn
 - d) To approve Accounting Statement 2022-23 (AGAR Section 2) for external auditors PKF Littlejohn

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- e) To agree dates for the exercise of public rights to inspect accounts
- 20.05.24.11 To receive update on Parish Council procedures and resolve to agree actions**
 - a) To review subscriptions to other bodies and agree actions
 - b) To confirm arrangements of insurance cover in respect of all insured risks
 - c) To approve Parish Council Meeting Dates 2024/25
- 20.05.24.12 To review the following council procedures**
 - a) Standing Orders
 - b) Code Of Conduct
 - c) Complaints Procedure
 - d) Data Protection and Freedom of Information
 - e) Publication Scheme
 - f) Asset Register
- 20.05.24.13** To consider the adoption of the new model Financial Regulations
- 20.05.24.14** To consider the adoption of a Asset Management Plan and agree actions
- 20.05.24.15** To discuss ideas to recruit more Parish Councillors and agree actions
- 20.05.24.16** To consider changing email addresses to end in .gov.uk as recommended by CALC
- 20.05.24.17** To discuss adding the land behind the Village Hall to the Smart Cut agreement and agree actions
- 20.05.24.18 To discuss the following planning applications/appeals made since the last meeting and agree actions**
 - a) Planning Application M/23/01061/HP - Ripple Cottage The Cross Ripple Tewkesbury GL20 6EZ
 - b) Planning Application Consultation M/24/00181/HP Ripple Hall Station Road Ripple Tewkesbury GL20 6EY
 - c) Planning Application Consultation M/24/00182/LB Ripple Hall Station Road Ripple Tewkesbury GL20 6EY
 - d) Planning Application M/23/00077/FUL - Green Street FarmStrensham RoadNauntonUpton Upon SevernWorcesterWR8 0QA
 - e) Planning Application Consultation M/24/00301/HP 47 The BeechesHolly GreenUpton Upon SevernWorcesterWR8 0QQ
- 20.05.24.19** To review actions
- 20.05.24.20** To receive Items for the next meeting agenda
- 20.05.24.21** Date of Next Meeting – Annual Parish Meeting 24th May 24
- Parish Council Meeting 17th June 24

Please note this meeting may be filmed or recorded